

AHAIN Accredited Maintenance Specialist – AHAMS®

Site level maintenance specialist designation

REQUIREMENTS

Education

The requirement is twenty (20) hours of site maintenance training. The training must have been completed within the last three years. Dates and documents showing completion must accompany the application.

- Electrical fundamentals and troubleshooting
- HVAC fundamentals and troubleshooting
- Plumbing fundamentals
- Time management
- Reasonable accommodation practices
- Mastering REAC inspections
- Unit Inspections
- Effective service operations
- Fair Housing Design and construction accessibility requirements
- Project budgeting for maintenance technicians
- Lead based paint in multifamily homes
- Fair housing and service animals
- Basic apartment maintenance
- Dealing with difficult people
- Employee and/or resident relations
- Loss prevention and workplace safety and/or OSHA training
- Understanding Section 504 Reasonable Accommodation and UFAS
- Minimum of two (2) hours of sexual harassment training
- Minimum of two (2) hours of pest management/bed bug training
- Minimum of two (2) hours of Fair Housing training (must maintain two (2) hours of training each year to maintain designation)

Experience

Candidate must have a minimum of one (1) year of experience in the affordable housing industry. Also, candidate must have served in the capacity of maintenance technician.

AHAIN Participation

Candidate must have participated in AHAIN events or have alternative, pre-approved participation in circumstances where distance makes participation in AHAIN activities difficult.

AHAIN Membership

Candidate's company/organization must be a member in good standing of the Affordable Housing Association of Indiana.

Letter of Recommendation

- One (1) letter of recommendation from the owner or a principal of the employing company.

Fee

- A non-refundable application fee of \$50 must accompany the application

Evaluation by AHAIN Certification Board of Review

- The AHAIN Certification Board of Review will evaluate the candidate's application
 - If the AHAIN Certification Board determines the candidate meets the requirements, it will award the designation.
 - If the AHAIN Certification Board determines the candidate does not meet the requirements, a letter will be sent to the candidate either denying certification or instructing the candidates what further requirements must be met to successfully qualify for the AHTCS designation.

Benefits

Welcome kit with pin, certificate, card, press release, and code of ethics.

Renewal

- Renewal every year
- 10 CEUs
- \$50 renewal fee

AHAIN Accredited Maintenance Professional – AHAMP®

Executive level maintenance professional designation

REQUIREMENTS

Education

The requirement is twenty (20) hours of site maintenance training. The training must have been completed within the last three years. Dates and documents showing completion must accompany the application.

- Electrical fundamentals and troubleshooting
- HVAC fundamentals and troubleshooting
- Plumbing fundamentals
- Time management
- Reasonable accommodation practices
- Mastering REAC inspections
- Unit Inspections
- Effective service operations
- Fair Housing Design and construction accessibility requirements
- Project budgeting for maintenance technicians
- Lead based paint in multifamily homes
- Fair housing and service animals
- Basic apartment maintenance
- Dealing with difficult people
- Employee and/or resident relations
- Loss prevention and workplace safety and/or OSHA training
- Understanding Section 504 Reasonable Accommodation and UFAS
- Minimum of two (2) hours of sexual harassment training
- Minimum of two (2) hours of pest management/bed bug training
- Minimum of two (2) hours of Fair Housing training (must maintain two (2) hours of training each year to maintain designation)

Experience

Candidate must have a minimum of one (5) years of experience in the affordable housing industry. Two years of that experience must be in a supervisory capacity.

AHAIN Participation

Candidate must have participated in AHAIN events or have alternative, pre-approved participation in circumstances where distance makes participation in AHAIN activities difficult.

AHAIN Membership

Candidate's company/organization must be a member in good standing of the Affordable Housing Association of Indiana.

Letters of Recommendation

- Two (2) letters of recommendation from current AHAIN members.

Fee

- A non-refundable application fee of \$100 must accompany the application

Evaluation by AHAIN Certification Board of Review

- The AHAIN Certification Board of Review will evaluate the candidate's application
 - If the AHAIN Certification Board determines the candidate meets the requirements, it will award the designation.
 - If the AHAIN Certification Board determines the candidate does not meet the requirements, a letter will be sent to the candidate either denying certification or instructing the candidates what further requirements must be met to successfully qualify for the AHTCS designation.

Benefits

Welcome kit with pin, certificate, card, press release, and code of ethics.

Renewal

- Renewal every year
- 10 CEUs
- \$100 renewal fee